



Income Recovery Officer

Job share 2-days per week – Monday and Tuesday with some level of flexibility

The following items are included in the pack:

1. This Cover Letter
2. Person Specification
3. Job Description
4. Newlon Gold Way of Working
5. Summary of Terms & Conditions of service

Please submit your application by **23:59 on Sunday 22 January 2023.**

Shortlisted applicants will be required to complete an online assessment and if successful will then be invited for interview.

Assessment Dates: Thursday 26 and Sunday 29 January 2023 (online)

Interview Dates: In-person on Tuesday 7 and Wednesday 8 February 2023

To apply, please click on 'apply' within the job advert.

Thank You
Human Resources